



**Board Minutes**  
**Thursday, May 21, 2020**  
**Noon; Main Street Guymon office, 116 NE 5th**

***Mission: Promoting the history, culture, and commerce of the downtown district.***

Present: Melyn Johnson, JuliAnn Graham, Kristine Scott, Donna Riffel, Kim Smith, Charles White

Not Present: Shelby RedCorn, Tyler Griffin, Norma Green, Jada Breeden, Sheila Martin, Elgie Davis

1. Call the meeting to order. Chair Kristine Scott called the meeting to order at 12:10.
2. Discuss and take action on the April 2020 minutes.
  - a. Charles moved, Donna seconded. Motion carried.
3. Review the financial report.

The funds have been deposited in the money market account. The forgiveness (report) form is due next week. Melyn and Charles will work on them.
4. Election of Officers:
  - Chairman – Kim moved to nominate Donna Riffel for Chairman. Charles seconded. Then Kim moved to cease nominations. Charles seconded. Motion carried, Donna Riffel is the new Chairman.
  - Vice-Chairman- Charles moved, Donna seconded to nominate Tyler Griffin. Kim moved to cease nominations, Charlie seconded. Motion carried, Tyler Griffin is the new Vice-Chairman.
  - Secretary – JuliAnn nominated Kristine Scott for secretary, Charles seconded. Kim Smith moved to cease nominations, Charles seconded. Motion carried, Kristine Scott is the new Secretary.
  - Treasurer – JuliAnn nominated Elgie Davis. Donna seconded. / Donna moved to cease motions, Charles seconded. Motion carried, Elgie Davis is the new Treasurer.
5. Committee Reports

Organization Committee report by Kristine Scott – JuliAnn, Nick and Melyn have been updating the website to a mobile responsive design.

Design Committee report by JuliAnn Graham – Melyn reported we have six new bricks installed on the patio. We have sold one more due to the Facebook promotion of the installations.

The City installed the new bench for Gerald Dixon. The Delphenium bench will go in by the new Zac's Cheese.

Promotions Committee report by Charles White – Melyn and Charles brainstormed post-COVID activity. It's on hold pending a decline in Covid-19 cases when people are more likely to come out for it.

Business Committee – Soila Medina – Career Focus planning is planned for early 2021. Start your own business is planned for early 2021.
6. Report on roof repairs by Charles White.
  - a. Roof repairs are complete. Melyn will give invoice to Charles for insurance reimbursement.
7. Need Main Street Guymon Conflict of Interest Policy from
  - Jada Breeden
  - Sheila Martin

8. Discuss the Payroll Protection Program grant/loan.
  - a. These funds are in the money market account.
9. Discuss and take action on moving the Board Training to Thursday, June 18, at noon (with the regular board meeting).
  - a. JuliAnn moved to host the board training on June. Charles seconded. Motion carried.
10. New Business.
  - a. Discussed recognition for board members who roll off. Certificate and small item at awards evening with social post was discussed.
  - b. Discussed adding a brick for a Main Street Crowning Achievement every year.

11. Director's Report for April.

12. Adjourn.

*Charles moved to adjourn at 12:55 p.m. Donna seconded. Meeting adjourned.*